

CLINICAL PASTORAL EDUCATION
INTERNATIONAL INTERAGENCY
MEMORANDUM OF AGREEMENT



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CPE INTERAGENCY MEMORANDUM OF AGREEMENT

Clinical Pastoral Education (CPE) is a form of chaplaincy internship which meets the continuing educational needs for clergy and laity training in pastoral care. The purpose of the training is to foster and improve pastoral care skills as well as personal and pastoral awareness and identity. Successful completion of this program is designed to result in an improved understanding of the complex needs of human beings in spiritual crisis, and improved skills and competency in responding to persons in need.

Accreditation Information: *Clinical Pastoral Education International (CPEI)* is accredited by the *Commission on Accreditation for Pastoral Education (CAPE)*, a partner of the American Association of Christian Counselors.

CPE Requirements: Clinical Pastoral Education International (CPEI) requires students have a clinical site, i.e., health care facility, parish, correctional institution, etc. in which s/he is intensively engaged in ministry. These standards further require that a CPE program be conducted by a Credentialed CPE Supervisor in an accredited training program where acts of ministry can be carefully examined in both group and individual supervision.

A unit of CPE consists of 400 hours (300 clinical hours and 100 individual and group training).

BENEFIT TO YOUR ORGANIZATION

We value the working relationship with various institutions, e.g., hospitals, hospices, congregations, law enforcement agencies, etc. and commend our CPE students as Interns to your clinical training site.

CPE SUPERVISORY STAFF AGREES:

- To design, implement and supervise the training of the CPE students in accordance with the *CPEI Standards*
- To engage in regular group and individual supervision with each CPE student.
- To work closely with the *Onsite Mentor/Coordinator* regarding the student's ministry and performance and respond to any questions or concerns that may surface.
- To maintain all confidential materials brought to group or individual supervision abiding by the *Code of Professional Ethical Practices* as described in the CPEI Standards.

CPE STUDENT AGREES:

- To participate in weekly classes, individual supervision, written and reading requirements and ministry assignments.
- To abide by the guidelines, procedures, policies, etc. as outlined by the Clinical Site, the CPE Program, and the CPEI Standards.
- To maintain confidentiality with regards to any material, names and personal matters brought from the placement setting.
- To expect no financial remuneration or employment status during his/her internship. However, this does not prohibit the student from receiving a salary as an employee, or the clinical internship (ministry) setting negotiating with the student for compensation or employment.

- To abide by agency policy and/or state requirements as it relates to reporting of ethical/legal issues such as: suicidal or homicidal behavior, or child abuse.
- To provide evidence of Professional Liability Insurance.

ONSITE MENTOR/COORDINATOR AGREES:

- To provide resources to ensure the CPE Intern has what he/she needs to be successful.
- To provide an opportunity for the CPE student to have a wide variety of pastoral care opportunities for growth and development.
- To provide routine feedback to the CPE student for his/her personal and professional growth.
- To discuss with the Intern any concerns or questions that may surface as to the student performance, while recognizing that this is a learning/training opportunity.
- To communicate to the CPE Supervisor any concerns or questions.
- To complete a final written assessment for the Intern at the conclusion of the CPE unit.

SIGNATURES OF ALL PARTIES

By entering your name via a keypad, mouse, or other device constitutes your signature, acceptance, and agreement as if actually signed by you in writing and has the same force and effect as a signature affixed by hand. (Signature and Date required).

I have read the affiliation agreement and agree to what has been set forth –Sign and Date.

Student's Signature

Date

Mentor/ Coordinator

Date

Return to the CPE Supervisor with Signatures.